



**WEEDONS**

**SCHOOL**

Te Kura o Karamu

## **ANNUAL REPORT**

### **FOR THE YEAR ENDED 31 DECEMBER 2020**

School Directory

Ministry Number:

3585

Principal:

Kathy Bell

School Address:

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**Solutions & Services**  
Collaborative School Administration

# WEEDONS SCHOOL

Annual Report - For the year ended 31 December 2020

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# Weedons School

## Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflect the financial position and operations of the School.

The School's 2020 financial statements are authorised for issue by the Board.

Garth Asher  
Full Name of Board Chairperson

Kathleen M Bell  
Full Name of Principal

# Weedons School

## Members of the Board of Trustees

For the year ended 31 December 2020

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Held Until</b>
Garth Asher	Chairperson	Elected	Jun 2022
Kathy Bell	Principal	ex Officio	
Ewan Cheng	Treasurer	Elected	Nov 2023
Andrew Cogle	Property Officer	Elected	Nov 2020
April Fitzjohn	Staff Rep	Elected	Jun 2022
Lisa Fleck	Parent Rep	Elected	Jun 2022
Michelle Mehlhopt	Parent Rep	Selected	Jun 2022
Jimmy Banks	Parent Rep	Elected	Nov 2023

**Weedons School**  
**Statement of Comprehensive Revenue and Expense**  
For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Revenue</b>				
Government Grants	2	1,361,400	1,191,049	1,289,089
Locally Raised Funds	3	94,800	96,041	119,846
Interest Income		1,528	2,400	2,644
		<u>1,457,728</u>	<u>1,289,490</u>	<u>1,411,579</u>
<b>Expenses</b>				
Locally Raised Funds	3	40,306	63,870	72,910
Learning Resources	4	995,002	844,719	914,636
Administration	5	87,982	80,909	77,161
Finance		1,575	1,300	2,877
Property	6	281,721	292,264	317,231
Depreciation	7	45,854	62,332	49,078
Loss on Disposal of Property, Plant and Equipment		44	-	-
		<u>1,452,484</u>	<u>1,345,394</u>	<u>1,433,893</u>
<b>Net Surplus / (Deficit) for the year</b>		5,244	(55,904)	(22,314)
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>5,244</u>	<u>(55,904)</u>	<u>(22,314)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.



**Weedons School**  
**Statement of Changes in Net Assets/Equity**  
For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Balance at 1 January</b>		250,772	250,772	260,967
Total comprehensive revenue and expense for the year		5,244	(55,904)	(22,314)
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		-	-	12,119
<b>Equity at 31 December</b>	21	256,016	194,868	250,772
Retained Earnings		256,016	194,868	250,772
<b>Equity at 31 December</b>		256,016	194,868	250,772

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



# Weedons School Statement of Financial Position

As at 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	8	242,182	217,208	210,780
Accounts Receivable	9	62,763	56,118	56,118
Prepayments		3,824	3,313	3,313
Inventories	10	2,021	6,615	6,615
Funds owing for Capital Works Projects	15	19,583	-	-
		<u>330,373</u>	<u>283,254</u>	<u>276,826</u>
<b>Current Liabilities</b>				
GST Payable		14,585	2,339	2,339
Accounts Payable	12	92,701	90,906	90,906
Provision for Cyclical Maintenance	13	-	37,110	37,110
Finance Lease Liability - Current Portion	14	6,223	18,720	18,720
Funds held for Capital Works Projects	15	25,800	-	-
		<u>139,309</u>	<u>149,075</u>	<u>149,075</u>
<b>Working Capital Surplus/(Deficit)</b>		191,064	134,179	127,751
<b>Non-current Assets</b>				
Property, Plant and Equipment	11	115,337	88,776	151,108
		<u>115,337</u>	<u>88,776</u>	<u>151,108</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	13	46,333	23,888	23,888
Finance Lease Liability	14	4,052	4,199	4,199
		<u>50,385</u>	<u>28,087</u>	<u>28,087</u>
<b>Net Assets</b>		<u>256,016</u>	<u>194,868</u>	<u>250,772</u>
<b>Equity</b>	21	<u>256,016</u>	<u>194,868</u>	<u>250,772</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



**Weedons School**  
**Statement of Cash Flows**  
For the year ended 31 December 2020

		2020	2020	2019
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Cash flows from Operating Activities</b>				
Government Grants		313,153	276,727	284,264
Locally Raised Funds		94,810	96,041	119,849
Goods and Services Tax (net)		12,246	-	(828)
Payments to Employees		(221,507)	(169,620)	(152,636)
Payments to Suppliers		(153,679)	(197,820)	(198,212)
Interest Received		1,526	2,400	3,117
Net cash from/(to) Operating Activities		46,549	7,728	55,554
<b>Cash flows from Investing Activities</b>				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		(44)	-	-
Purchase of Property Plant & Equipment (and Intangibles)		(3,193)	-	(10,856)
Net cash from/(to) Investing Activities		(3,237)	-	(10,856)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		-	-	12,119
Finance Lease Payments		(18,127)	(1,300)	(19,696)
Funds held for Capital Works Projects		6,217	-	(579)
Net cash from/(to) Financing Activities		(11,910)	(1,300)	(8,156)
<b>Net increase/(decrease) in cash and cash equivalents</b>				
		<u>31,402</u>	<u>6,428</u>	<u>36,542</u>
Cash and cash equivalents at the beginning of the year	8	210,780	210,780	174,238
<b>Cash and cash equivalents at the end of the year</b>	<b>8</b>	<u>242,182</u>	<u>217,208</u>	<u>210,780</u>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.





# Weedons School

## Notes to the Financial Statements

### For the year ended 31 December 2020

#### 1. Statement of Accounting Policies

##### 1.1. Reporting Entity

Weedons School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### 1.2. Basis of Preparation

###### **Reporting Period**

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

###### **Basis of Preparation**

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### **Financial Reporting Standards Applied**

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

###### **PBE Accounting Standards Reduced Disclosure Regime**

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### **Measurement Base**

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### **Presentation Currency**

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### **Specific Accounting Policies**

The accounting policies used in the preparation of these financial statements are set out below.

###### **Critical Accounting Estimates And Assumptions**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### **Useful lives of property, plant and equipment**

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

###### **Cyclical Maintenance**

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 13.



### **Critical Judgements In applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

#### **Classification of leases**

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### **Recognition of grants**

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **1.3. Revenue Recognition**

#### **Government Grants**

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers Salaries Grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of Land and Buildings Grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

#### **Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **1.4. Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

### **1.5. Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **1.6. Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **1.7. Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **1.8. Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The School's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.



### 1.9. Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

### 1.10. Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

### 1.11. Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

#### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements – Crown	5-40 years
Furniture and equipment	5-10 years
Information and communication technology	4-5 years
Motor vehicles	8 years
Textbooks	3 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

### 1.12. Impairment of property, plant and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### **Non cash generating assets**

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.



### **1.13. Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **1.14. Employment Entitlements**

#### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

#### *Long-term employee entitlements*

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows

### **1.15. Revenue Received In Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

### **1.16. Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

### **1.17. Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

### **1.18. Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

### **1.19. Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.



**1.20. Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**1.21. Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



## 2. Government Grants

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operational Grants	264,843	247,276	241,466
Teachers' Salaries Grants	809,256	696,392	775,498
Use of Land and Buildings Grants	231,520	213,441	229,327
Other MoE Grants	55,781	33,940	42,798
	<u>1,361,400</u>	<u>1,191,049</u>	<u>1,289,089</u>

Other MOE Grants total includes additional COVID-19 funding totalling \$9,224 for the year ended 31 December 2020.

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Revenue</b>			
Donations	20,027	26,519	24,957
Fundraising	19,142	12,000	20,721
Bequests & Grants	-	-	4,936
Other Revenue	17,589	522	5,762
Trading	11,188	10,000	8,864
Activities	26,854	47,000	54,606
	<u>94,800</u>	<u>96,041</u>	<u>119,846</u>
<b>Expenses</b>			
Activities	31,437	53,570	62,715
Trading	8,669	10,000	10,195
Other Locally Raised Funds Expenditure	200	300	-
	<u>40,306</u>	<u>63,870</u>	<u>72,910</u>
<i>Surplus for the year Locally raised funds</i>	<u>54,494</u>	<u>32,171</u>	<u>46,936</u>

## 4. Learning Resources

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Curricular	17,755	24,153	32,313
Equipment Repairs	-	-	186
Library Resources	336	1,000	815
Employee Benefits - Salaries	971,971	813,566	875,142
Staff Development	4,940	6,000	6,180
	<u>995,002</u>	<u>844,719</u>	<u>914,636</u>

## 5. Administration

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Audit Fee	3,511	3,409	3,409
Board of Trustees Fees	3,636	4,810	4,454
Board of Trustees Expenses	3,542	1,950	2,512
Communication	1,826	2,100	1,904
Consumables	11,235	11,460	8,628
Operating Lease	1,653	2,881	3,512
Other	2,691	1,280	3,415
Employee Benefits - Salaries	49,904	43,654	40,155
Insurance	4,761	4,092	4,042
Service Providers, Contractors and Consultancy	5,223	5,273	5,130
	<u>87,982</u>	<u>80,909</u>	<u>77,161</u>



## 6. Property

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	19,491	19,374	-
Consultancy and Contract Services	-	-	20,878
Cyclical Maintenance Provision	(14,665)	8,000	12,046
Grounds	2,603	3,300	3,036
Heat, Light and Water	7,544	9,500	9,406
Rates	1,363	1,600	2,044
Repairs and Maintenance	18,768	20,468	23,269
Use of Land and Buildings	231,520	213,441	229,327
Security	1,771	3,300	3,832
Employee Benefits - Salaries	13,326	13,281	13,393
	<u>281,721</u>	<u>292,264</u>	<u>317,231</u>

The Use of Land and Buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Depreciation of Property, Plant and Equipment

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Building Improvements	8,183	5,000	13,443
Furniture and Equipment	10,365	20,000	11,565
Information and Communication Technology	4,915	5,000	7,972
Leased Assets	21,707	30,000	15,320
Library Resources	684	2,332	778
	<u>45,854</u>	<u>62,332</u>	<u>49,078</u>

## 8. Cash and Cash Equivalents

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Cash on Hand	50	-	50
Bank Current Account	130,640	217,208	100,680
Short-term Bank Deposits	111,492	-	110,050
Cash and cash equivalents for Statement of Cash Flows	<u>242,182</u>	<u>217,208</u>	<u>210,780</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$242,182 Cash and Cash Equivalents, \$25,800 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2021 on Crown owned school buildings under the School's Five Year Property Plan.

## 9. Accounts Receivable

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	-	10	10
Interest Receivable	2	-	-
Teacher Salaries Grant Receivable	62,761	56,108	56,108
	<u>62,763</u>	<u>56,118</u>	<u>56,118</u>
Receivables from Exchange Transactions	2	10	10
Receivables from Non-Exchange Transactions	62,761	56,108	56,108
	<u>62,763</u>	<u>56,118</u>	<u>56,118</u>



## 10. Inventories

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
School Uniforms	2,021	6,615	6,615
	<u>2,021</u>	<u>6,615</u>	<u>6,615</u>

## 11. Property, Plant and Equipment

	Opening	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	Balance (NBV)					
	\$	\$	\$	\$	\$	\$
<b>2020</b>						
Building Improvements	63,771	-	-	-	(8,183)	55,588
Furniture and Equipment	42,540	1,373	-	-	(10,365)	33,548
Information and Communication Technology	14,424	1,795	-	-	(4,915)	11,304
Leased Assets	24,925	6,890	-	-	(21,707)	10,108
Library Resources	5,448	69	(44)	-	(684)	4,789
<b>Balance at 31 December 2020</b>	<u>151,108</u>	<u>10,127</u>	<u>(44)</u>	<u>-</u>	<u>(45,854)</u>	<u>115,337</u>

	Cost or	Accumulated	Net Book
	Valuation	Depreciation	Value
	\$	\$	\$
<b>2020</b>			
Building Improvements	188,002	(132,414)	55,588
Furniture and Equipment	229,858	(196,310)	33,548
Information and Communication Technology	119,404	(108,100)	11,304
Leased Assets	20,034	(9,926)	10,108
Library Resources	35,063	(30,274)	4,789
<b>Balance at 31 December 2020</b>	<u>592,361</u>	<u>(477,024)</u>	<u>115,337</u>

The net carrying value of equipment held under a finance lease is \$10,108 (2019: \$24,925)

	Opening	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	Balance (NBV)					
	\$	\$	\$	\$	\$	\$
<b>2019</b>						
Building Improvements	77,214	-	-	-	(13,443)	63,771
Furniture and Equipment	49,951	4,154	-	-	(11,565)	42,540
Information and Communication Technology	17,605	4,791	-	-	(7,972)	14,424
Leased Assets	16,571	23,674	-	-	(15,320)	24,925
Library Resources	6,016	210	-	-	(778)	5,448
<b>Balance at 31 December 2019</b>	<u>167,357</u>	<u>32,829</u>	<u>-</u>	<u>-</u>	<u>(49,078)</u>	<u>151,108</u>

	Cost or	Accumulated	Net Book
	Valuation	Depreciation	Value
	\$	\$	\$
<b>2019</b>			
Building Improvements	188,003	(124,232)	63,771
Furniture and Equipment	228,485	(185,945)	42,540
Information and Communication Technology	117,609	(103,185)	14,424
Leased Assets	49,769	(24,844)	24,925
Library Resources	35,279	(29,831)	5,448
<b>Balance at 31 December 2019</b>	<u>619,145</u>	<u>(468,037)</u>	<u>151,108</u>

## 12. Accounts Payable

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operating creditors	20,545	23,228	23,228
Accruals	2,511	4,635	4,635
Banking staffing overuse	3,640	4,489	4,489
Employee Entitlements - salaries	63,482	56,108	56,108
Employee Entitlements - leave accrual	2,523	2,446	2,446
	<u>92,701</u>	<u>90,906</u>	<u>90,906</u>
Payables for Exchange Transactions	92,701	90,906	90,906
	<u>92,701</u>	<u>90,906</u>	<u>90,906</u>

The carrying value of payables approximates their fair value.



### 13. Provision for Cyclical Maintenance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Provision at the Start of the Year	60,998	60,998	48,952
Increase/ (decrease) to the Provision During the Year	8,600	-	12,046
Adjustment to the Provision	(23,265)	-	-
Provision at the End of the Year	<u>46,333</u>	<u>60,998</u>	<u>60,998</u>
Cyclical Maintenance - Current	-	37,110	37,110
Cyclical Maintenance - Term	<u>46,333</u>	<u>23,888</u>	<u>23,888</u>
	<u>46,333</u>	<u>60,998</u>	<u>60,998</u>

### 14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
No Later than One Year	6,965	20,039	20,039
Later than One Year and no Later than Five Years	4,407	4,441	4,441
	<u>11,372</u>	<u>24,480</u>	<u>24,480</u>

### 15. Funds Held for Capital Works

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2020	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
SIP Heating replacement	Completed	-	12,133	(12,133)	-	-
SIP Swimming Pool	In Progress	-	30,308	(29,731)	-	577
SIP Landscaping	In Progress	-	44,848	(19,625)	-	25,223
5YA Block 1 & 7	In Progress	-	-	(19,583)	-	(19,583)
Totals		<u>-</u>	<u>87,289</u>	<u>(81,072)</u>	<u>-</u>	<u>6,217</u>

#### Represented by:

Funds Held on Behalf of the Ministry of Education	25,800
Funds Due from the Ministry of Education	(19,583)
	<u>6,217</u>

	2019	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
Room 5-6 Upgrade	Completed	(2,679)	7,233	(4,554)	-	-
Gable End Replacement	Completed	3,258	-	(3,258)	-	-
Totals		<u>579</u>	<u>7,233</u>	<u>(7,812)</u>	<u>-</u>	<u>-</u>

### 16. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.



**17. Remuneration**

*Key management personnel compensation*

Key management personnel of the School include all trustees of the Board, Principal, and Deputy Principals.

	<b>2020 Actual \$</b>	<b>2019 Actual \$</b>
<i>Board Members</i>		
Remuneration	3,636	4,454
Full-time equivalent members	0.22	0.13
<i>Leadership Team</i>		
Remuneration	269,413	216,208
Full-time equivalent members	2.75	2.00
Total key management personnel remuneration	<u>273,049</u>	<u>220,662</u>
Total full-time equivalent personnel	<u>2.97</u>	<u>2.13</u>

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

*Principal*

The total value of remuneration paid or payable to the Principal was in the following bands:

	<b>2020 Actual \$000</b>	<b>2019 Actual \$000</b>
<i>Salaries and Other Short-term Employee Benefits:</i>		
Salary and Other Payments	130 - 140	120-130
Benefits and Other Emoluments	1 - 5	3-4
Termination Benefits	0 - 0	0 - 0

*Other Employees*

The number of other employees with remuneration greater than \$100,000 was in the following bands:

<b>Remuneration \$000</b>	<b>2020 FTE Number</b>	<b>2019 FTE Number</b>
100 -110	-	-
110 -120	-	-
120 - 130	-	-
	<u>-</u>	<u>-</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

**18. Compensation and Other Benefits Upon Leaving**

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	<b>2020 Actual \$</b>	<b>2019 Actual \$</b>
Total	-	-
Number of People	-	-



## 19. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

### Holidays Act Compliance - schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

## 20. Commitments

### (a) Capital Commitments

As at 31 December 2020 the Board has entered into the following contract agreements for capital works.

(a) \$33,676 contract for Swimming Pool repairs to be completed in 2021, which will be fully funded by the Ministry of Education. \$30,308 has been received of which \$29,731 has been spent on the project to date; and

(b) \$49,832 contract for Landscaping upgrades as agent for the Ministry of Education. This project is fully funded by the Ministry and \$44,848 has been received of which \$19,625 has been spent on the project to balance date. This project has been approved by the Ministry.

(Capital commitments at 31 December 2019: nil)

### (b) Operating Commitments

As at 31 December 2020 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2019: nil)

## 21. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash and Cash Equivalents	242,182	217,208	210,780
Receivables	62,763	56,118	56,118
Total Financial assets measured at amortised cost	<u>304,945</u>	<u>273,326</u>	<u>266,898</u>

### Financial liabilities measured at amortised cost

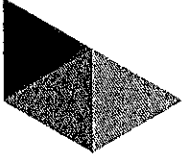
Payables	92,701	90,906	90,906
Finance Leases	10,275	22,919	22,919
Total Financial liabilities measured at amortised Cost	<u>102,976</u>	<u>113,825</u>	<u>113,825</u>

## 23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.



# Analysis of Variance Reporting

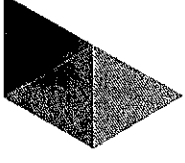


<b>School Name:</b>	Weedons
<b>School Number:</b>	3585

<b>Strategic Aim:</b>	Ensure Weedons students show continual improvement in core curriculum areas
<b>Annual Aim:</b>	By the end of 2020, we want to increase the number of year 2 students meeting curriculum expectations in reading.
<b>Target:</b>	To shift the identified Year 2 targeted students to their expected reading level ( Turquoise/Purple) by the end of 2020.
<b>Baseline Data:</b>	At the end of 2019, we identified a group of year 1 students - 2020 year 2 cohort - 6 students, 2 boys and 4 girls working below reading expectations for their age.

<b>Actions</b> <i>What did we do?</i>	<b>Outcomes</b> <i>What happened?</i>	<b>Reasons for the variance</b> <i>Why did it happen?</i>	<b>Evaluation</b> <i>Where to next?</i>
<p>Reading Recovery for 3 of the 6 students.            Effective analysis of barriers by teachers – specific targeted teaching to address the barriers.            Teacher aide support for one child to strengthen knowledge of word families and long vowels.            Continued phonological awareness programme in class.            Continued Davis techniques in class.            Whanau involvement and support from school to address poor attendance and the reasons why – 1 child.</p>	<p>5 of the 6 students (83%) are now reading at expectations.            The 6<sup>th</sup> student has shifted reading levels but is still currently below expectations. At this stage of the year, she is still in the early stages of the Reading Recovery programme.</p>	<p>Each child's needs were carefully analysed.            Strong collegial conversations within the team involved to address individual needs – previous teacher, present teacher and Reading Recovery teacher.            Communication and suggestions to help at home shared with whanau.            Effective class programmes in place – Phonics, Davis</p>	<p>Teacher needs – a new teacher will require training in the successful initiatives the school has in place.            New Entrant teacher and team leader investigating and trialling Heggarty phonemic awareness programme and teaching reading with decodable texts for students coming in with low communication skills.            Earlier intervention (5.5 years) and specific targeted support one -on -one.</p>
<p><b>Planning for next year</b></p>			
<p>Board of Trustees will provide funding for Professional development for new teachers to support them to continue to implement successful programmes in place in the school.            Teacher aides will be provided with Professional Development in support programmes.            .1 staffing allocated to continue Reading Recovery programme.</p>			

# Analysis of Variance Reporting



<b>School Name:</b>	Weedons
<b>School Number:</b>	3585

<b>Strategic Aim:</b>	Strategic Goal 1.2: Learning - Curriculum - Ensure Weedons students show continual improvement in core curriculum areas
<b>Annual Aim:</b>	By the end of 2020 we want to increase the number of year 3 students meeting curriculum expectations in writing.
<b>Target:</b>	To shift the identified 2020 targeted year 3 students by at least 3 sub-levels.
<b>Baseline Data:</b>	We have identified a group of year 3 students ( 10 students, 8 boys, 2 girls, 2 Maori) who are below or well below curriculum expectations in writing.

<b>Actions</b> <i>What did we do?</i>	<b>Outcomes</b> <i>What happened?</i>	<b>Reasons for the variance</b> <i>Why did it happen?</i>	<b>Evaluation</b> <i>Where to next?</i>
<p>Identification of barriers to progress.</p> <p>Anxiety and oral language were huge barriers. These were addressed first.</p> <p>Explicit phonics teaching using a blend of Agility with Sound and 5 Plus strategies as well as Early words, words on a ring, alphabet and blends booklet for each child.</p> <p>Explicit teaching of concepts about print.</p> <p>Used decodable texts – followed structured literacy methods.</p> <p>Instructional reading in 2 groups daily 5 times a week.</p> <p>Unpacking of vocab in instructional groups daily.</p> <p>Building word banks as brainstorm at the beginning of writing.</p> <p>New vocab introduced and sent home in notebooks daily.</p> <p>Focus on pronunciation.</p> <p>R.T. Lit referral for 3 students and advice given.</p>	<p>Ten students were identified at the beginning of 2020. Of these 10, 6 were identified after final assessment at the end of 2019, 5 below and 1 at risk.</p> <p>4 further students were identified at the beginning of 2020 on arrival at Weedons, 3 of these well below and one below.</p> <p>At the end of the year, all students who were at risk or below are now at expectations.</p> <p>Of the 3 who were well below, 1 is now at expectations and 2 are below, having shifted 2 sub-levels.</p> <p><b>80% of students achieved the target.</b></p> <p>All students have a more positive attitude to writing and have gained in confidence in their ability to write independently.</p> <p>The writing progress has been reflected in reading progress, with 3 of these children arriving at Weedons at the beginning of 2020 reading at 5 to 5.5 level. These students have all accelerated their progress in reading to now be working in 2 cases at 7-7.5 level, a progression of 17 reading levels and in 1 case at 6-6.5 level, a progression of 12 reading levels.</p>	<p>We did not expect such a large number of children with high needs and were pleased with the progress made by these students.</p> <p>We made a conscious decision to make this class small due to the high needs of not just this group but others in the class. We also avoided any interchange so that routines and interruptions were kept to a minimum.</p> <p>An enormous amount of teacher and teacher aide time was allocated to these students.</p>	<p>Several of these students will stay with the same teacher and the strategies used will continue.</p> <p>Others who have identified processing difficulties will be carefully monitored to ensure they have the tools available to continue to progress – e.g visuals</p>

**INDEPENDENT AUDITOR'S REPORT****TO THE READERS OF WEEDONS SCHOOL'S FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

The Auditor-General is the auditor of Weedons School (the School). The Auditor-General has appointed me, Warren Johnstone, using the staff and resources of BDO Christchurch, to carry out the audit of the financial statements of the School on his behalf.

**Opinion**

We have audited the financial statements of the School on pages 3 to 17, that comprise the statement of financial position as at 31 December 2020, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
  - its financial position as at 31 December 2020; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity Standards Reduced Disclosure Regime as applicable to entities that qualify as tier 2.

Our audit was completed on 31 May 2021. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

**Basis for our opinion**

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Responsibilities of the Board for the financial statements**

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

### **Responsibilities of the auditor for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

#### **Other information**

The Board is responsible for the other information. The other information comprises the Board of Trustees Listing, Analysis of Variance and Kiwisport Report, but does not include the financial statements, and our auditor's report thereon.

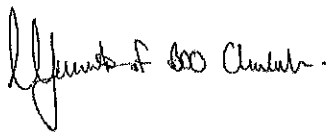
Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### **Independence**

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Warren Johnstone  
BDO Christchurch  
On behalf of the Auditor-General  
Christchurch, New Zealand